



HONG KONG ACADEMY OF MEDICINE

香港醫學專科學院

Trainee Card Application Form

Trainee Card provides specialist trainees of Academy Colleges with privileges of booking and using facilities at the Academy Building located on 99 Wong Chuk Hang Road, Aberdeen, Hong Kong.

IMPORTANT:

- Please read the General Conditions of "Application for Trainee Card" carefully before completing this form.
- Please complete all sections in BLOCK LETTERS and in BLACK.
- To apply, please return a completed form to the Academy Secretariat by post (10/F, Hong Kong Academy of Medicine Jockey Club Building, 99 Wong Chuk Hang Road, Aberdeen, Hong Kong).
- For enquiries, please call us at 2871 8888 or email at hkam@hkam.org.hk.

For Office Use Only

App. No.: _____

Date Rcvd: _____

Vetting: _____

Data Entd: _____

(Please tick as appropriate.)

Part A: Personal Particulars

*Last Name		*First Name	
Name in Chinese (if any)		Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
*Type	<input type="checkbox"/> Basic Trainee	<input type="checkbox"/> Higher Trainee	
*College		*DCHK / MCHK no.	
*Expected completion date of specialist training			
*Are you a registrant with the Academy for the MCHK CME Programme?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Part B: Contact Details

Correspondence address	_____ _____		
*Contact tel. no.		*Mobile phone no.	
*Email address			

Part C: Current Practice

*Category	<input type="checkbox"/> Hospital Authority <input type="checkbox"/> Department of Health <input type="checkbox"/> University (CUHK / HKU) <input type="checkbox"/> Others (Please specify: _____)		
*Organisation			
*Position held		*Held since	

Part D: Declaration

I declare that the information given above is correct and complete. I confirm that I have read and fully understood the General Conditions of "Application for Trainee Card".

Signature: _____ Date: _____

* Compulsory information required to process the application.

Certification by College

(Trainees do not need to take action on this. The Academy will forward this form to the College for verification before processing the application further.)

We confirm that the applicant is a trainee of our College.

Authorised Signature		Date	
College			



HONG KONG ACADEMY OF MEDICINE 香港醫學專科學院

Application for Trainee Card General Conditions

1. Application

Specialist trainees of Academy Colleges are eligible for application of a Trainee Card (Card) with an Application Form signed and returned to the Academy Secretariat. Information on Parts A to D (marked with *) must be provided; otherwise the application will not be processed. The completed form for an individual applicant can be returned by post.

2. Eligibility and Fees

- a. Card holders can book and use the Academy facilities subject to prevailing rules and regulations.
- b. No application and annual fees are required.
- c. All Card holders must be 16 years old or above.
- d. All Card holders must be specialist trainees of Academy Colleges.
- e. Card holders will need to settle all fees incurred for any usage of the Academy Lounge facilities or consumption of food and beverage items.
- f. Private functions can be arranged at meeting facilities and multi-purpose function rooms at the Academy Building, subject to prior booking made by Trainee Card holders who are required to sign an agreement issued by the Academy Secretariat.

3. Rules

- a. The Card will automatically become invalid once the Card holder has ceased to be a specialist trainee of an Academy College.
- b. Card holders may be required to produce the Cards when using the Academy facilities upon request by the Academy Secretariat or Building Management staff.
- c. The Card must not be lent to or allowed to be used by any other persons.
- d. All guests must be accompanied by Card holders who shall be responsible for their guests' conduct at the Academy Building.
- e. Card holders have to comply with the relevant rules and regulations of the Academy. The Academy reserves the right not to allow anyone to use the Academy facilities if he/she fails to follow any rules.

4. Lost Card

Card holders must report to the Academy Secretariat immediately if they have lost their cards. New replacement cards will be issued subject to payment of an administrative fee.

5. Use and Transfer of Data

Personal information will only be collected and used for purposes directly related to the services and activities, unless prior consent has been obtained. Personal data will not be kept longer than the time needed for the intended purpose. By returning the form, applicant agrees to receive promotional electronic communication(s), including e-blast, from the Academy Secretariat.