

Hong Kong Academy of Medicine

Policy on Personal Data (Privacy) Ordinance (PDPO)

Personal Data

The Academy supports and will make effort to comply with the PDPO. Personal data of Fellows, doctors certified for Specialist Registration, and doctors joining CME/CPD programs of the Academy will be used mainly for the following purposes:

- 1) for membership and educational administration of the Academy;
- 2) for distribution of Academy's publications, notices and circulars;
- 3) for membership profile analysis;
- 4) subject to the requirements of PDPO, for direct marketing of conferences, services and other activities organised by the Academy, Colleges or other organisations (*if Fellows/ doctors do not wish to receive any promotional materials other than those directly from the Academy, please write to the Academy stating their fellowship/registration number, full name and address*);
- 5) for purposes as specified at the time of data collection.

Transfer of Data

Personal data held by the Academy will be kept confidential but the Academy may provide necessary data to:

- 1) Academy Colleges concerned for verification of subscription and CME/CPD status of Fellows/doctors according to requirements under the HKAM Ordinance and Bylaws, Medical Registration Ordinance, and Dentists Registration Ordinance;
- 2) Medical Council of Hong Kong and Dental Council of Hong Kong for verification of Fellowship/CME/CPD status and specialty accreditation relating to Specialist Registration;
- 3) the Government or other authorities when required by law to do so.

Access and Correction of Personal Data

The right of access/correction of personal data under PDPO will be observed. Requests for access to or correction of data should be in writing and made to the General Secretary of the Academy. A small fee may be charged towards administrative expenses in complying with access requests.

First approved by House Committee on 8-3-1999, revised and approved 20-03-2007
Endorsed by Council on 19-4-2007