

Guidelines on Reinstatement of Fellowship

I. Provision in Bylaws

Bylaw 6A

Reinstatement of membership

- 6A.1 A person, whose membership of the Academy has been terminated or has ceased under these Bylaws, may apply to the Council for reinstatement of membership.
- 6A.2 The Council may, in its absolute discretion, reinstate a person as a member of the Academy in the category of membership that the person was before the termination or the cease of membership.
- 6A.3 The Council may impose such conditions as it may consider appropriate on the reinstatement of membership including, but not limited to, payment of moneys due to the Academy and the completion of continuing medical education.

II. Requirements for Reinstatement

The following guidelines apply to reinstatement applications by ex-Fellows.

Reinstatement of Academy Fellowship shall be:

- a) at the discretion of the Council,
- b) upon payment of fees as determined by the Academy from time to time, and
- c) subject to the following CME/CPD requirements:-
 - i) applicants will be required to have obtained at least 90 points within 36 months counting back from the date of application for reinstatement; and
 - ii) of the 90 points required, a pro-rata number of points must be obtained within the period between the date of Fellowship removal and the date of application for reinstatement (the lapse period) [*please refer to the attached illustrations*].
 - iii) if an applicant is removed and applies for reinstatement at a time shorter than 36 months from his first admission, the requirements in (i) and (ii) will be on pro-rata basis.
- d) subject to additional conditions other than those listed in (b) and (c) if Council thinks it necessary.

It is the responsibility of ex-Fellows applying for reinstatement to provide proof of their CME/CPD required in (c) above. The Academy and Colleges **will not** keep and search past CME/CPD records for ex-Fellows.

III. Fees Payable upon Application for Reinstatement

	Fees Payable
Reinstatement Fee	At current rate
Current Subscription	At current rate
Outstanding Subscriptions and Fees (if any) <i>Fellowship lapsed for:</i> <i>1 - 2 years</i> <i>3 - 6 years</i> <i>7 - 10 years</i> <i>Over 10 years</i>	 Outstanding Subscriptions/Fees x 1.1 Outstanding Subscriptions/Fees x 1.5 Outstanding Subscriptions/Fees x 1.8 Outstanding Subscriptions/Fees x 2

Notes:

- a) *Resignation must be in written form.*
- b) *Any subscriptions/fees due and unsettled before removal or notice of resignation will be regarded as outstanding subscriptions/fees.*

IV. Reinstatement Procedures

- a) When an application for reinstatement is received, the Secretariat will ask the College to confirm (i) whether the applicant is still a full member of the College, and (ii) whether the applicant has fulfilled CME/CPD requirements for reinstatement (see II above), (iii) whether other conditions should be imposed (e.g. re-assessment, remedial training), and (iv) whether the College will object to the reinstatement.
- b) Application with a College's confirmation will be circulated to the Membership Committee for consideration. The Committee's recommendation will then be put to Council for endorsement after the applicant has settled all fees required according to prevailing policy (see III above).
- c) The College concerned will be informed once reinstatement is confirmed.

V. CME/CPD after Reinstatement

- a) The CME/CPD cycle of a reinstated Fellow shall commence on the first day of the month immediately after reinstatement of his/her Fellowship, except where the Fellow is still on the Specialist Register of the Medical Council of Hong Kong or Dental Council of Hong Kong with an unfinished CME/CPD cycle. The Academy adopted fixed CME/CPD cycle since 1 January 2005, and the required CME/CPD points for the first cycle after reinstatement will be counted on pro-rata basis.

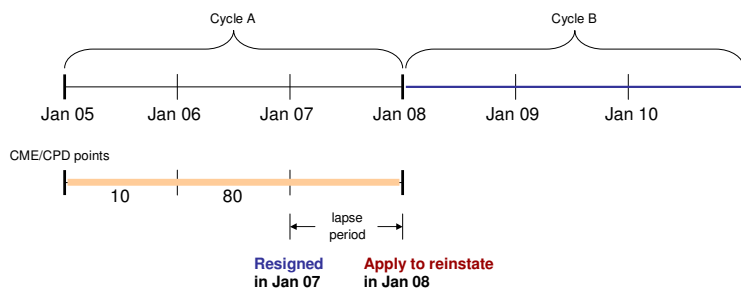
- b) In the case of a reinstated Fellow who is still on the Specialist Register of the Medical Council of Hong Kong or Dental Council of Hong Kong with an unfinished CME/CPD cycle, the Fellow shall continue the unfinished cycle until it ends.

Approved by Council on 15-06-2000

Revision endorsed by Council on 18-05-2006, to take effect on 01-09-2006

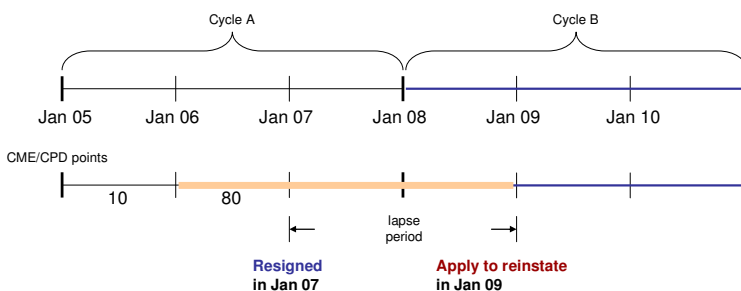
Further revision approved by Membership Committee on 5-6-2014 and endorsed by Council on 12-6-2014

Illustration 1



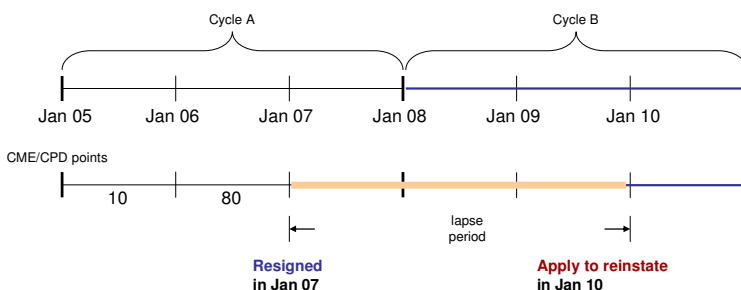
Need to obtain at least 90 points for the 3-year period from 1.1.05 to 31.12.07. And of the 90 points required, the Fellow must obtain 30 points **within** the "lapse period" (1.1.07 – 31.12.07), i.e. only 60 points already obtained from 1.1.05 – 31.12.06 can be counted towards the reinstatement requirement.

Illustration 2



Need to obtain at least 90 points for the 3-year period from 1.1.06 to 31.12.08. And of the 90 points required, the Fellow must obtain 60 points **within** the "lapse period" (1.1.07 – 31.12.08), i.e. only 30 points already obtained from 1.1.06 – 31.12.06 can be counted towards the reinstatement requirement.

Illustration 3



Need to obtain at least 90 points for the 3-year period from 1.1.07 to 31.12.09.